

Telangana State Council of Higher Education :: Hyderabad
TG PGLCET-2024 ADMISSIONS
Detailed Notification for Web Based Counseling

The qualified and eligible candidates of TG PGLCET-2024 Examinations are informed to submit original certificates for **online certificate verification** for **Web based counseling** for admission into **LL.M** courses for the academic year 2024-25 as per the schedule given below.

a. Schedule for TG PGLCET-2024 ADMISSIONS

S.No.	Event	Schedule (Revised)	
1	Issue of Notification	24 th July, 2024	
2	Online Registration cum verification, online payment along with uploading scanned copies of certificates for verification (as per guidelines) (Refer to Point No. d)	05-08-2024 to 30-08-2024	
3	Physical verification of Special category certificates (NCC / CAP / PH / Sports) by slot booking (Refer to Point No. c) Note: As per Schedule Venue: Online Counselling Center, PGRRCDE, Osmania University, Hyd.-007	07-08-2024 to 10-08-2024	
		CAP & PH	07-08-2024
		NCC	08-08-2024
		NCC	09-08-2024
	Sports	10-08-2024	
4	Display the List of verified candidates	31-08-2024	
5	Exercising Web options for Phase I	02-09-2024 and 03-09-2024	
6	Edit of web options for Phase -I	04-09-2024	
7	List of Provisionally selected candidates will be prepared colleges wise and will be placed in the website (Phase-I)	06-09-2024	
8	Reporting at concerned colleges for verification of Original Certificates along with Tuition Fee payment receipt.	09-09-2024 to 12-09-2024	

- ✚ Candidates seeking admission are informed that they should satisfy the admission rules prescribed in the related G.O. Ms. No.116 dt:07.08.2007 for 2 Year L.L.M. courses, G.O. Ms. No.42 dt:18.05.2009 for filling the seats in the colleges of Law in Telangana for the academic year 2024-2025.
- ✚ This notification itself is a call for web counseling. No separate call letters are sent to the individual candidates.
- ✚ Mere attending of the web counseling does not guarantee a seat.
- ✚ All candidates are informed to register online at <https://lawcetadm.tsche.ac.in> from **05th August to 30th August, 2024** and furnish the required information in the application form. **All the entries should be correct and the candidate is solely responsible for any incorrect entry.** All the candidates must pay non-refundable processing Fee Rs. 800.00 (Rupees: Eight Hundred only) and Rs. 500.00 (Rupees: Five Hundred only) in case of (SC/ST Candidates) towards **Registration cum Verification** process which has to be paid through online payment Credit Cards/Debit Cards/Internet Banking in favour of '**Secretary, TGCHE**'.

✚ Tuition fee particulars and seats available under Convener Quota College wise will be notified on the websites: <https://lawcetadm.tsche.ac.in/> well before the commencement of exercising web options. Tuition Fee and Special Fee as fixed by the Government shall be paid **per annum**.

✚ **Telangana Haritha Nidhi:**

As per G.O. Ms No 17; dated 18th February, 2022 an amount of Rs 100/- will be collected under the head “Telangana Green Fund” from students who secured seats in Professional Courses along with the tuition fee.

✚ The fee reimbursement for eligible candidates is subject to the guidelines issued by the Government from time to time. **Candidates who have already claimed fee reimbursement in their PG education are not eligible for fee reimbursement for pursuing LAW courses.**

b. Eligibility for TG PGLCET - 2024 Admissions:

- I. The candidate should be of Indian Nationality.
- II. The candidate should satisfy the Local/Non-local status requirement as laid down in the regulations of admissions G.O. Ms. No 116 dated 07.08.2007 and its amendments).
- III. **LL.M:** Candidates should have passed LL.B/BL from a recognized University.

Note:

- I. Candidates may refer to the G.O. Ms. No.116 dt: 07.08.2007 and other G.Os along with amendments if any for ascertaining their eligibility.
- II. LL.M: Candidates should have passed LL.B/BL from a recognized University.

c. Helpline Centers for Special Category (CAP/ NCC/ PH/ Sports & Games):

The candidates are required to book the slot for special category certificate verification to avoid gathering of many candidates at the same time.

The Helpline Centers only at Hyderabad:

Date	Name of the Help Line Center	PGLCET Test	Special Category
07-08-2024	Online Counselling Center, PGRRCDE, Osmania University, Hyderabad-500007	L.L.M	CAP and PH
08-08-2024	Online Counselling Center, PGRRCDE, Osmania University, Hyderabad-500007	L.L.M	NCC
09-08-2024	Online Counselling Center, PGRRCDE, Osmania University, Hyderabad-500007	L.L.M	Sports

Note:

- 1. All the candidates who wish to claim special categories (NCC/CAP/PH/Sports and Games) must complete the special categories certificate verification in phase-I counselling itself on the scheduled date and time. No further Certificate Verification for Special Categories are done after schedule dates of Phase-I Counseling.**
- 2. Attending special categories certificate verification does not mean the entire verification is complete. The candidates have to complete the uploading of educational and other certificates (caste, income, etc.) for necessary verification and participating in counseling.**

3. The candidate seeking admission under special categories have to appear in person for verification before the relevant competent authority. Also, they are required to carry all the Original Education certificates (SSC/10th/Equivalent, Intermediate/10+2/ Equivalent and Degree/equivalent and appropriate Special Category certificate along with two sets of photo copies of certificates.

d. Certificates to be uploaded at the time of Registration and filling application form

1. TG PGLCET-2024 Rank Card
2. Memorandum of marks of SSC or equivalent
3. Memorandum of marks of Intermediate or equivalent
4. Memorandum of marks in Qualifying Examination Degree Consolidate marks memo (CMM) and LLB marks memo for 2years LLM course.)
5. Provisional / Degree Certificate of Qualifying Examination (LLB Degree Certificate for 2years LLM course).

Note: Candidates who have pursued degree outside Telangana state are required to submit equivalence certificate from any of the universities in Telangana.

6. Migration Certificate (If applicable).
7. Study certificates from 5th class to Graduation
8. Residence certificate for preceding 7 years of the qualifying examination i.e. Graduation in respect of candidates who have private study without any institutionalized education (Distance education/Open school education).
9. Residence certificate from M. R.O either of parents in Telangana for 10 years in case of non-local candidates (G.O. Ms. No.64 dt:26.05.2006 & G.O.Ms.No.116 dt:0708.2007). In respect of Non-Local candidates in order to consider them for allotment under unreserved seats the following certificates needs to be submitted

Residence Certificate: Candidates who has resided in the State for a total period of 10 years excluding periods of study outside the State; or either of whose parents has resided in the State for a total period of 10 years excluding periods of employment outside the State.

(OR)

Employer Certificate: Candidates who are children of parents who are in the employment of this State or Central Government, Public Sector Corporations, Local bodies, Universities and other similar Quasi Public Institutions within the State at the time of applying for TG PGLCET- 2024) examination.

(OR)

Candidate who are spouses of those in the employment in the State of Telangana/Andhra Pradesh or Central Government, Public Sector Corporations, Local bodies, Universities and Educational Institutions recognized by the Govt. or University or Other Competent authority and similar Quasi Govt. Institutions within the State of Telangana/Andhra Pradesh at the time of applying for TG PGLCET- 2024) examination.

10. Transfer Certificate.
11. Latest Integrated community certificate issued by the competent authority in case of BC/SC/ST candidates (issued after 02.06.2014), if applicable.
12. Economically Weaker Sections (EWS) Reservation (applicable only to OC (candidates): *As per the Guidelines issued in G.O.Ms.No.244, General Administration (SER.D) Department, Government of Telangana, dated. 24.08.2021, the 10% Reservation to the Economically Weaker Sections (EWS) in respect of Admissions into Educational Institutions shall be implemented. Candidates should produce EWS Certificate issued by MRO/ Tahsildar valid for the year 2024-25, if applicable.
13. Latest Parental Income certificate issued by M.R.O. by Govt. of Telangana on or after 01.01.2024, if applicable.

14. The Muslim and Christian Minority Candidates should upload the SSC “TC” containing Minority status (or) in the absence of TC, a Certificate issued by the Head of the Institution in which the student studied/appeared for SSC or its equivalent examination.
15. Aadhar Card or any other valid I.D. proof.

Note:- **Any false or incorrect information furnished detected at any stage will render the admission of the candidate null and void.*

** The Convener reserves the right to cancel the admission of the candidates at any stage if/ when it is detected that admission is against the rules.*

e. SPECIAL CATEGORY: Certificates to be produced by PH / CAP / NCC / Sports (SG) categories: The following original certificates whichever is applicable are to be scanned and uploaded.

1. **PH**-Certificate issued by District Medical Board. Candidates with 40% and above disability are only eligible.
2. **CAP** In terms of G.O.Ms. No. 19 School Education (Training) Department, dated:07.08.2015, (Children of Armed Forces Personnel) and its amendments through Letter No. HE-TE/75/A2/2021 Higher Education Department, Govt. of Telangana dated:09.08.2021: Children of Armed Forces (CAP) - 2% (two percent) for the children of armed persons i.e., Ex Servicemen, Defense Personnel including the Children of Border Security Force and Central Reserve Police Force who are **Domiciled in Telangana State** based on the Permanent address/ Home town declared by them while joining the service and as recorded in their Service Register" are only eligible for admission under CAP category.
 - a. **CAP Certificate** (As per format attached at Appendix-A)
 - i. "Children of Armed Forces (CAP) 2% (two percent) for the children of armed persons i.e., Ex-Servicemen, Defence Personnel including the Children of Border Security Force and Central Reserve Police Force who are **Domiciled in Telangana S** based on the Permanent address/ Home town declared by them while joining the service and as recorded in their Service Register"
 - ii. The Ex-Servicemen have to produce the Children of Armed Forces Personnel (CAP) certificate issued by respective Regional Sainik Welfare Officer as per Appendix-"A" Attached with supporting documents to establish the Permanent address/ Home town declared by Ex-Servicemen while joining the service and as recorded in their Service Register in accordance with Go, such as Certificate from Records Office, Education Certificates of Ex-Servicemen, etc.
 - iii. Serving Defense Personnel including CRPF and BSF Personnel should submit a Children of Armed Forces Personnel (CAP) certificate issued by unit Commanding officer (not less than the rank of a Colonel/ equivalent in Navy and Air Force Commandant in CRPF/BSF) as per Appendix- "B" Attached along with original and attested copy of Service Register where the Permanent address/ Home town declared by them while joining the service is mentioned along with the education certificates of the Serving Defence personnel.
 - iv. The retired CRPF and BSF Personnel have to produce the Children of Armed Forces Personnel (CAP) certificate issued by their respective competent authority as per Appendix-A along with supporting documents to establish the Permanent address/ Home town declared by them while joining the service and as recorded in their Service Register in accordance with GO, such as Certificate from Records Office, Education Certificates of CRPF/BSF personnel, etc.
3. **NCC** - Certificates issued by competent authorities.
4. **Sports (SG)** – Sports Achievements / Testimonials along with the Form- I, II, III & IV (formats provided in the website) duly certified / attested by the Concerned State Sports Associations recognized by the SATS which are categorized according to level of the

Championships as laid down in G.O. Ms.No. 02, Youth Advancement, Tourism & Culture (Sports) Department, dated: 22-09-2020, which are essential during Scrutiny.

Note: *The candidate seeking admission under special categories have to appear in person for verification before the relevant competent authority. Also, they are required to carry all the Original Education certificates (SSC/10th/Equivalent, Intermediate/10+2/Equivalent, Degree/equivalent along with the appropriate Special Category certificate.*

f. Procedure For Exercising Web-Options:

1. After successful online certificate verification, the verified list of Registered & eligible candidates will be displayed on the notified date on the website.
2. In case of any discrepancies in the verified candidates data kindly report the same to the helpline center or through email service available in the website. Any claim after the allotment of seats will not be entertained.
3. Candidates can exercise web options by clicking **WEB OPTIONS** link which will be available on the notified dates.
4. Web options can be accessed only through **Desktops or laptops**. Do not use mobile phones or Tabs for exercising web options.
5. If the candidate is exercising options from Internet Centre, make sure that proper LOGOUT is done after saving the options for safety of candidate's information.
6. Candidates have to enter his/her **login credentials** (created at the time of registration for online certificate verification) to access the web options.
7. Candidates are advised to see that the college/course of your choice is as per your priority carefully selecting the first choice, second choice and so on. Once he/she is satisfied with the priority list the options can be frozen.
8. Options cannot be edited after freezing. However, edit of options will be made available on the notified date.
9. Candidate has to exercise as many options as possible to avoid disappointment of not getting a seat.
10. Candidates are advised to take the printout of the final frozen options.

g. Certificate verification and counseling:

1. The certificate verification will be done based on scanned copies of original documents uploaded and as per norms.
2. In case of any doubt, enquiry will be done over phone to establish the veracity and correctness of documents. Hence, candidates are required to respond to the phone calls of the verification officer.
3. Provision/Link for exercising options will be made available on the website i.e. <https://lawcetadm.tsche.ac.in/> before the commencement of the web options entry.
4. List of Provisionally selected candidates will be prepared College wise and placed in the website i.e. <https://lawcetadm.tsche.ac.in/> SMS will be sent to the valid mobile number furnished in the application.
5. Tuition fee has to be **paid online** through Credit Cards/Debit Cards/Internet Banking. The candidates who secured seat (provisional allotment) in the counseling can download the joining report from the website.
6. **Final allotment** of seat for admission is subject to satisfactory verification of all **original certificates** at allotted college and producing fee receipt.
7. Candidates have to report to the allotted college and produce all original certificates within the stipulated time.

8. Allotment order will be issued by the principal/verification officer at the allotted college only after successful verification of all **original certificates**. The joining report must be signed and submitted at the allotted college along with Tuition Fee Receipt and original T.C
9. Candidates have to submit two sets of attested copies of all certificates at the respective colleges, one set is meant for submission to the office of the Convener. After final phase T.C. has to be submitted at the time of payment of college fee.
10. If the candidate cancels his/her admission tuition fee will be forfeited as mentioned below:
 - After first phase, full tuition fee will be refunded.
 - 50% of the amount after final phase and before cutoff date notified for cancellation in allotment order and 100% thereafter.

h. Rules of Reservation for admission.

Admissions will be made as per rules of reservations in vogue at the time of Counseling.

1. Cent-percent (100%) of seats in University College and 80% of the sanctioned intake of seats in unaided (affiliated), non-minority and minority professional institutions will be filled by the Convener TG PGLCET-2024 Admissions.
2. In the University and affiliated Colleges of Telangana, admission to 85% of the convener quota of seats shall be reserved for the local candidates of Telangana and the remaining 15% shall be Un-reserved seats. Further the seats are filled as per G.O.Ms.No.42 dt:18.05.2009.
3. The candidate shall satisfy Local / Non local status as per Ref. G.O. Ms. No 64 dated 26.05.2006 and G.O. Ms. No 116 dated 07.08.2007 and its amendments and Presidential order. **The Non-local candidates are eligible for 15% unreserved seats only.** The local candidates are also eligible for 15% unreserved seats along with 85% seats reserved for local area.
4. Reservation for various categories:
 - a. Categories (as per G.O.Rl.No.:550 dated 30.07.2001, G.O.Ms.No.33 dated 08-02-2021)

Reserved Categories	SC	ST	BCA	BCB	BCC	BCD	BCE	EWS [#]
Percentages	15	10	7	10	1	7	4	10

[#]Addition seats - Over and above sanctioned intake of convener quota seats and not applicable to minority institutions.

- b. Special Categories (as per Go.Ms.No.130 dated 06.09.2000, Memo.No.4020/TE/A2/2019-2 dated 17.09.2019, Go.Ms.No.02 dated 22.09.2020)

Special Categories	PH (PWD)	CAP	NCC	Sports and Games
Percentages	3	2	1	0.5

5. The Principals are directed to fill up the management quota of seats in their respective colleges by issuing a separate notification in the leading daily Newspapers and following TGCHE guidelines. Candidates should be admitted as per admission rules in vogue. The details of the seats filled under “Management Quota” shall be communicated to the “Telangana State Council of Higher Education (TGCHE)” for necessary approval and ratification.

Note: Candidates are advised to visit the website <https://lawcetadm.tsche.ac.in/> regularly for any information regarding schedule, seat allotment procedure etc.

Sd/-
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TG PGLCET -2024 ADMISSIONS